

**Washtenaw Technical Middle College**  
**Meeting Minutes – WMTTC Board of Directors**  
**August 6, 2020 – GoToMeeting**

**I. Call to Order:** The meeting was called to order by Chairman White at 8:36 a.m.

**II. Roll Call:** Chairman White, Director Gensheimer, Director Jackson, Director Miller, Director Milshteyn, Director Peurach, Director Richards-Schuster and Richard Landau

**III. Public or Staff Communications:** There were none at this meeting.

**IV. Updates and Announcements:** Chairman White announced that the virtual board retreat would take place on Wednesday, August 19, 2020. Director Richards-Schuster shared with the group that she is working on scheduling a virtual meeting with a potential new board member to meet with Chairman White and Dr. Covert. Richard Landau went over a few items from WCC. Janitorial and safety precautions have been enhanced. Unfortunately WCC's enrollment is down. WCC classes for the most part will be instructed remotely. Very few classes will be taught in person. All long term maintenance and building projects have been placed on hold. Dr. Covert shared with the group that we will hold our WMTTC new student orientation on Friday, August 21, 2020. New students and their parents will drive through a contact free curbside service to pick up their schedules, planner, t-shirt, books and a laptop computer, if they requested one. WMTTC has purchased 360 Dell chrome books for students to use for virtual learning. We will hold on campus learning labs for around 80 students, Monday through Thursday. Friday classes will all be taught virtually. Students attending the learning labs have the choice of attending for a half day, or the entire day. All student learning labs will be held in the BE building, using the first and second floors. Students will work on their laptops wearing headsets, while sitting 6 to 8 feet apart. The students in the learning labs will be limited to 10 to 12 students per classroom. All WMTTC students were given the opportunity to choose between all virtual classes or attending the learning labs. Our teachers have worked very hard all summer to prepare for the fall and virtual instruction.

A September 16, 2020 Board of Directors Meeting date was added to the 2020 – 2021 meeting calendar.

**V. New Business:** The WMTTC COVID-19 Preparedness and Response Plan document was presented to the Board by Dr. Covert. The eleven page document covered items such as, Phases 1, 2, 3, and 4. Face coverings and hygiene. Cleaning, athletics, screening, testing, student transportation, policies and procedures. Director Miller moved to approve the COVID-19 Preparedness and Response Plan, Director Milshteyn seconded, the motion carried unanimously.

**VI. Adjournment:** Chairman White moved to adjourn and Director Jackson seconded, the motion carried unanimously and the meeting was adjourned at 10:01 a.m.