Washtenaw
Community College

Admissions Office, SC 203
PH: 734.973.3543
Hours
M-TH 8 AM—7 PM
Fri 8 AM—5 PM

Steps to Enrollment: F1 Visa Students   2021-2022 Academic Year

Included is information for students who would like to take classes at WCC on an F1 Student Visa. All admitted F1 visa students must enroll full time at WCC and successfully complete a minimum of 12 credit hours each semester during the Fall and Winter semesters. F1 students are not permitted to work off-campus without proper authorization.

Please read, download and save this packet then complete these steps to join WCC!

Step 1: **Create a WCC Online Application account and submit your application— It's FREE!!** www.wccnet.edu/apply

You will receive your student ID (@00000000) by email along with instructions on how to create a student account where you will access online services at WCC.

Step 2: **Submit the following initial admissions requirements:**

- **F1 Applicant Signature Form (PDF) -** to verify your permanent home country address. Please also submit a copy of your passport.

- **Certified Original Transcripts** (in sealed envelopes) from **all** previous secondary and post-secondary schools you have attended.
    * Emailed documents must be received directly from the academic institution.
    * English translations by an **official translation agency** will be required. The original from which the translation was done must also be submitted.
    * Secondary school transcripts require three to four years of the courses taken and the marks/grades received for each term.
    * Students under the age 18 must show proof of High School graduation or GED completion.

- **Proof of English Language Proficiency:**

    *Original score report must be received by mail directly from the testing authority.

    * Please allow at least 4 weeks for the official score report to be received.

Exams Accepted & Minimum Scores Required		
Program	**TOEFL-iBT** Test of English as a Foreign Language (WCC School Code is 1935)	**IELTS-Academic** International English Language Testing Systems
Two-year Associate Degree	Total: 61	Overall Band Score: 5.5
English as a Second Language Certificate (ESL)	Reading: 10 Writing: 10 Listening/Speaking Average: 10	Reading: 4.5 Writing: 4.5 Listening: 4.5

- **Financial Sponsor Documents:**
    1. **Notarized Financial Support Form/NFSF (PDF)** - details specific amount of U.S. sponsorship dollars required to cover all of your anticipated expenses for the stated academic year.
    2. **Official Original Bank Letter or Statement** showing the account balance, converted to U.S. dollars, is at least the required minimum.
        * Original document with live signatures can be submitted by mail or in person.
        * Financial documents are required to be dated within six (6) months from the start of the semester you wish to begin studies at WCC.
        * Emailed bank statements/letters must be received directly from the financial institution. Business accounts will require additional information.

Step 3: **Upon arrival at WCC and prior to being permitted to register for classes, complete the following:**

- Attend the WCC F1 Orientation and complete Entry Assessment/Placement Testing.
- Verification of visa status and copies of electronic I94. Transferring students should also provide a copy of their current Form I20.
- Provide proof of medical insurance including the required medical evacuation and repatriation clauses. Admitted students must maintain this coverage for the **duration** of their studies. Proof must be submitted for **each semester** the student wishes to register.

Deadlines Dates:

Fall Admission: July 15th (Classes begin end of August)

Winter Admission: November 15th (Classes begin in early January)

- All documents must be completed satisfactorily and received by the date above.
- All submitted documents become permanent property of Washtenaw Community College.
- WCC reserves the right to request original documents if unable to verify authenticity.
- More information can be found at the **Study in the States** website: https://studyinthestates.dhs.gov/students

Please mail documents to:

Washtenaw Community College
Attn: Office of Admissions/International
4800 East Huron River Drive
Ann Arbor, MI 48105 USA

Email documents as specified above:
admissions@wccnet.edu

Washtenaw Community College

F1 Applicant's Signature Form

This form needs to be completed by the student indicating the required information below.
Please submit along with a passport copy.

Applicant Information:

Full Name: _____
(Please print clearly)

WCC ID # : _____   Date of Birth: _____

- City of Birth: _____

- Country of Birth: _____

- Country of Citizenship: _____

Permanent Home Country Address:

Street Address: _____
(P.O. Box not acceptable)

City/Town: _____

Province/Territory: _____

Postal Code: _____   Country: _____

I certify that the information I submitted on my application is correct and complete to the best of my knowledge.

_____   _____

Applicant's Signature   Date

Please mail to the address below or email directly to admissions@wccnet.edu from the email address provided when submitting your application.

Washtenaw Community College ATTN: Office of Admissions/International, 4800 East Huron River Drive, Ann Arbor, MI 48105 USA   www.wccnet.edu   Rev.11/20

Washtenaw Community College

Notarized Financial Support Form

Applicants seeking an F1 student visa or trying to extend/maintain their F1 student status are required to certify that they have sufficient funds to cover all expenses while attending Washtenaw Community College.

> ### ESTIMATED STUDENT EXPENSES FOR THE <u>2021-2022 ACADEMIC YEAR</u>:
> Tuition, fees, and books for two semesters: $ 7,800.00
> Living expenses and medical insurance for two semesters: <u>$12,700.00</u>
> ***Total U.S. Dollars Required: $20,500.00**

The financial sponsor must complete this form and also <u>provide an official original bank letter/statement</u>:

- The date on these documents must <u>not</u> be older than six (6) months from the start of the semester the student wishes to attend.
- Required funds must be in U.S. currency and in a secure **checking/savings** account. Business accounts will require additional information.
- Documents **not accepted:** Online bank statement print outs, investment accounts, photocopies, faxes. Bank statements printed by the financial institution should be branch stamped and signed by a bank representative in order to determine authenticity.
- All information must be **in English**. If not, certified English translations by an official translation agency must <u>also</u> be received.

<u>**Financial Sponsor:**</u> Please fill out this section before meeting with an Attorney or Notary.

Name: _____ Phone: (_____)_____
(Must match name on bank statement)

Address: _____

Student's Name: _____ Relationship to Student: _____

*Total U.S. Dollars Available to Student Per Year: $ _____
(Must be at least the amount required above)

****Please meet with a Notary or Attorney in order to complete the required sections below****

<u>**Financial Sponsor Signature:**</u> When in the presence of the Attorney/Notary, place your signature and date below.

I certify that this form is signed by me, the financial sponsor. The information is true and accurate, and that funds are available and will be provided as specified.

Signature: _____

Date: _____
(Must match date of Notary/Attorney signature/stamp)

- This form and the supporting bank letter/statement is required from self-sponsoring students.
- Tuition, fees, and estimated expenses are subject to change. Students and sponsors are responsible for any increases.
- Applicants with dependents must show an additional $4,500.00 per dependent and submit the required *F2 Dependent Information Form*.
- Emailed submissions of this form will be accepted at admissions@wccnet.edu when sent directly from the Notary/Attorney.
- Emailed submissions of financial documents will be accepted at admissions@wccnet.edu when sent directly from the financial institution.

<u>**Notary/Attorney Signature or Stamp:**</u> Please verify the Financial Sponsor's identity, provide information below and place your stamp/seal where indicated.

*Stamp/seal <u>must</u> be in English or a translation by an official translation agency will be required.

I certify that I have verified the identity of the financial sponsor and I am legally authorized to do so.

Name: _____

Signature: _____

Date: _____
(Must match date of sponsor signature)

Place English stamp/seal here. If not in English, original official translation will be required.

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F2 Dependent Information Form

F1 students who plan to bring their **spouse** and/or **children** to the U.S. as their dependents, will need to provide the information below along with proof of adequate funds to support the dependent(s) while in the U.S. An additional $4,500.00 per dependent will be required and must be included on the *Notarized Financial Support Form.*

Please provide a copy of the following for each dependent:
- Proof of relationship to the student. Birth/marriage certificates in English or an official translation will be required.
- Passport photo page, include the issue and expiration dates.

NAME (F1 Applicant/Student): _____

PHONE #: _____ EMAIL: _____ STUDENT ID#:_____

Please complete the following information for each dependent:

Full Name: _____

Date of Birth: _____

Country of Birth: _____

Country of Citizenship: _____

Relationship to Student: _____

ARE THEY IN THE U.S.? Y / N Their visa is: _____

If Yes: Submit a copy of their current Visa, and I94 and Form I20 also, if applicable

Full Name: _____

Date of Birth: _____

Country of Birth: _____

Country of Citizenship: _____

Relationship to Student: _____

ARE THEY IN THE U.S.? Y / N Their visa is: _____

If Yes: Submit a copy of their current Visa, and I94 and Form I20 also, if applicable

Full Name: _____

Date of Birth: _____

Country of Birth: _____

Country of Citizenship: _____

Relationship to Student: _____

ARE THEY IN THE U.S.? Y / N Their visa is: _____

If Yes: Submit a copy of their current Visa, and I94 and Form I20 also, if applicable

Full Name: _____

Date of Birth: _____

Country of Birth: _____

Country of Citizenship: _____

Relationship to Student: _____

ARE THEY IN THE U.S.? Y / N Their visa is: _____

If Yes: Submit a copy of their current Visa, and I94 and Form I20 also, if applicable

Please mail to the address below or email directly to admissions@wccnet.edu from the email address provided when submitting your application.

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Personal Representative Form

Submit this form only if you would like to have WCC release information about your admission to someone other than yourself.

Student's Name: _____ Birth Date: _____

Student WCC ID#: _____ Email: _____

I authorize WCC to release information regarding the status of my admission application to my personal representative named below:

Name: _____ Relationship to Student: _____

Address: _____

_____

_____

Cell Phone: _____ Home Phone: _____

Email: _____

I certify that the information I have provided on this document is correct and complete. I will notify the Office of Admissions/International at WCC in writing of any changes in the information provided.

_____ _____
Signature of Applicant   Date

*Please mail to the address below <u>or</u> email directly to admissions@wccnet.edu from the email address provided when submitting your application.