

Use and Finance Bi-Annual Reporting Form

Reporting Period: July 1, 2024 through December 31, 2024

University/College: Washtenaw Community College

Number of Projects to Report: 2

Estimated Impact on Tuition and Fee Rates:¹ N/A

Project Description	Project Timeline	Project Costs		Funding Sources	
1. <u>Storage and Receiving Building / Maintenance Garage Renovations:</u> This project seeks to renovate the Dock 9 area in the Storage and Receiving Building (SRB) to house the WCC Facilities Grounds Department. It would also include renovations and repairs to the Maintenance Garage. Currently, the Grounds Department operates out of a storage building, also known as the Maintenance Garage, located next to the Henry Landau Building. This building's primary design is for dry storage and lacks the required services to accommodate full occupancy. Dock 9 in the SRB has most of the primary needs for occupancy but is used mainly as a storage area. This project would renovate and move the Grounds Department functions, which	Start Date: 2/1/25 Completion: 11/1/25	Property Acquisition \$ _____ Remodeling \$1,476,500 Additions \$ _____ Landscaping/Roads \$ _____ Equipment \$ _____ Other (explain) \$ _____ Total: \$1,476,500		Tuition \$ _____ Millage \$ _____ Bond Proceeds \$ _____ Donations \$ _____ Federal \$ _____ Other (explain) \$1,476,000 Total: \$ _____ Other: The College will use its General Fund reserve.	

¹ This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.

include the mechanic’s repair shop and small engine repair, to the newly renovated location in dock 9. The project would also renovate and repair the Maintenance Garage, which would safely house UA equipment and Facilities Department equipment.			
2. <u>Student Center Building Restroom Renovation:</u> This project seeks to renovate all restrooms throughout the Student Center Building. The Student Center building is now over 40 years old and the restrooms have had little to no updates since the building was constructed. This project will renovate all 17 restrooms in the Student Center. Renovation will include new fixtures, wall and floor tiles, restroom stall partitions, replacing the sinks and vanities, dispensers, update the lighting, painting & patching of the ceilings, and walls. Any ADA compliance issues will be addressed during the project. In several areas, the domestic water piping will need to be replaced.	Start Date: 2/1/25 Completion: 12/20/25	Property Acquisition \$_____ Remodeling \$1,038,000 Additions \$_____ Landscaping/Roads \$_____ Equipment \$_____ Other (explain) \$_____ Total: \$1,038,000	Tuition \$_____ Millage \$_____ Bond Proceeds \$_____ Donations \$_____ Federal \$_____ Other (explain) \$1,038,000 Total: \$_____ Other: The College will use its General Fund reserve.

Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office ***on or before June 30 and December 31 of each year***. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.
2. Reports shall include all contracts entered into for new construction of ***self-funded projects costing in excess of \$1,000,000.00***. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.
3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.
4. Project Description should include a basic overview of the project including the purpose and justification for the project.
5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).
6. ***Penalties:*** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a