**Washtenaw Community College**

**Joint Curriculum and Assessment Committee Minutes**

**Thursday, October 24, 2019; 2:00 pm – 3:30 pm; LA 263**

Curriculum Members: Lisa Veasey (Chair), Jennifer Baker, Marvin Boluyt, Scott Britten (absent), Joy Garrett, Valerie Greaves (absent), Rob Lowing, Kiela Samuels (absent)

Assessment Members: Shawn Deron (Chair), Jim Egan, Joy Garrett, Patricia Hill, Eva Samulski (absent), Victor Vega (absent), Jason Withrow, Tom Zimmerman

Guests: Lisa Nelson, Sera Bird

## Minutes from the meeting of 10/17/19 were approved.

## Review agenda – no changes

## Announcements – no announcements

## Discussion

1. Full Review – Both
	1. CJT 156 Everyday Law (NC) – recommended approval with suggested changes to outcome #3 and objective #13
2. Paired Assessment Reports and Syllabi – Both
	1. CJT 170 Domestic and International Terrorism (CAR) – good reflections on student strengths and areas for improvements; suggestion to remove grades from data and add intended changes to end of the report
	2. CJT 170 Domestic and International Terrorism (3YR) – recommended approval with suggested changes to description, Outcome #3 and objectives
	3. CJT 199 On the Job Training (CAR) – great explanation of assessment tools, nice reflections on the results with carry through to the intended changes; suggestion to collect data over multiple terms in the future, include percentages when reporting results, and revise wording in section III
	4. CJT 199 On the Job Training (3YR) – recommended approval with suggested changes to clarify outcomes and add objectives
	5. ESL 138 Intermediate ESL Writing (CAR) – nice dig into the data, good review of the previous assessment report, and great reflections on the results; suggestion to clarify section I, question 3 and add intended changes to the end of the report
	6. ESL 138 Intermediate ESL Writing (3YR) – recommended approval
3. Limited Review – Both
	1. ESL 023 High Beginning ESL Reading and Writing (3YR) – recommended approval with suggestion to add objectives
4. Informational Only – Curriculum
	1. GDT 107 InDesign (CI) – no concerns
	2. GDT 151 Screen Printing (CI) – no concerns
	3. PHL 123 Critical Thinking (CI) – no concerns
	4. PHL 240 Social-Political Philosophy (CI) – no concerns
	5. PHL 245 Philosophy of Religion (CI) – no concerns
5. Full Review – Assessment
	1. BIO 227 Biology of Animals (CAR) – great sample size with data over four years, nice attachments and great analysis of student strengths and areas for improvement; suggestion to check data reported for Outcome 4

* 1. CEM 122 General Chemistry II (CAR) – nice explanations of outcome data, thorough analysis of areas for improvement; suggestion to add intended changes to the end of the report and consider embedding assessment tool
	2. CEM 222 Organic Chemistry II (CAR) – concise report with good reflections on the assessment data and good intended changes; suggestion to include intended changes at the end of the report and reflect on how course could be updated to accomplish the discussion in outcome #3
	3. ECO 110 Introduction to Economics (CAR) – good way to find assessment data, good dig into the results, and excellent follow through on intended changes; suggestion to consider embedding assessment tool
	4. FRN 122 First Year French II (CAR) – nice discussion of the rubrics, data and results; good reflections on student strengths and areas for improvement; suggestion to include intended changes at the end of the report
	5. GLG 104 Weather (CAR) – nice explanations of the assessment tools, great analysis of the results in terms of student strengths and areas for improvement; suggestion to include intended changes at the end of the report
	6. GLG 276 Principles of Geographic Information Systems (CAR) – nice, detailed analysis at the quiz level to look for ways to improve student learning, nice follow through with the intended changes; suggestion to clarify how tools match with outcomes and add additional learning material at the end of the report

* 1. HST 122 Early Modern Europe (CAR) – great explanation of assessment population and tools and nice discussion of assessment results in terms of the course as a whole; no suggestions
	2. HSW 297 Assessment of Co-occurring Disorders (CAR) – good dig into the data at the question level, and nice attached data; suggestion to add intended changes to the end of the report

* 1. MTH 094 Pathways to Math Literacy (CAR) – nice explanation of the sample size, good breakdown of the data, and detailed analysis of student strengths and weaknesses; suggestion to add intended changes to the end of the report
	2. MTH 097 Foundations of Algebra (CAR) – good review of the previous assessment, good explanation of assessment population and rubrics, nice breakdown of the data at the question level; suggestion to remove attached sample questions and add intended changes to the end of the report
	3. MTH 295 Differential Equations (CAR) – concise report with nice reflections on the course as a whole; suggestion to report results in terms of the standard of success and add intended changes to the end of the report
	4. PHY 211 Analytical Physics I (CAR) – good review of the previous assessment, nice reflection on the specific strengths and areas for improvement; suggestion to attach data and add intended changes to the end of the report
	5. PSY 220 Human Development and Learning (CAR) – nice reflections on the outcome assessed; suggestion to assess over multiple semesters, add more explanation regarding why Outcome 3 was not assessed

**Adjournment**