Course Discipline Code & No: ARB 122   Title: First Year Arabic II   Effective Term F08

Division Code: HSS   Department Code: FLG   Org #: 11400

Don't publish: ☐College Catalog   ☐Time Schedule   ☐Web Page

Reason for Submission. Check all that apply.
☒New course approval
☐Three-year syllabus review/Assessment report
☐Course change

☐Reactivation of inactive course
☐Inactivation (Submit this page only.)

Change information: Note all changes that are being made. Form applies only to changes noted.

☐Consultation with all departments affected by this course is required.
☐Course discipline code & number (was _____)*
   *Must submit inactivation form for previous course.
☐Course title (was _____)
☐Course description
☐Course objectives (minor changes)
☐Credit hours (credits were: _____)

☐Total Contact Hours (total contact hours were: _____)
☐Distribution of contact hours (contact hours were:
   lecture: _____ lab _____ clinical _____ other _____)
☐Pre-requisite, co-requisite, or enrollment restrictions
☐Change in Grading Method
☐Outcomes/Assessment
☐Objectives/Evaluation
☐Other _____

Rationale for course or course change. Attach course assessment report for existing courses that are being changed.

Approvals Department and divisional signatures indicate that all departments affected by the course have been consulted.

Department Review by Chairperson   ☐ New resources needed   ☐ All relevant departments consulted

Print: Ashour Shwedi   Signature _____   Date: 9-15-08
         Faculty/Preparer

Print: Juan Carlos Redondo   Signature _____   Date: 9-12-08
         Department Chair

Division Review by Dean
☐ Request for conditional approval

Recommendation ☐ Yes ☐ No   _____
                Dean's/Administrator's Signature

SEP 1 6 2008
Date

Curriculum Committee Review
Recommendation
☐ Tabled   ☒ Yes ☐ No   _____
              Curriculum Committee Chair's Signature
3/18/09
Date

Vice President for Instruction Approval
_____ 3/19/09   _____ Roger M. Palay   9/16/08
                Vice President's Signature   Date
Approval ☒Yes ☐No ☒Conditional

Office of Curriculum & Assessment
Approved by Assessment Committee 10/06

*Complete ALL sections which apply to the course, even if changes are not being made.

Course:	Course title:
ARB 122	First Year Arabic II

Credit hours: 5

If variable credit, give range:

_____ _ to _____ credits

Contact hours per semester:

	Student	Instructor
Lecture:	75	75
Lab:	——	——
Clinical:	——	——
Practicum:	——	——
Other:	——	——
Totals:	75	75

Are lectures, labs, or clinicals offered as separate sections?

☐ Yes - lectures, labs, or clinicals are offered in separate sections

☒ No - lectures, labs, or clinicals are offered in the same section

Grading options:

☐ P/NP (limited to clinical & practica)

☐ S/U (for courses numbered below 100)

☒ Letter grades

Prerequisites. Select one:

☒ College-level Reading & Writing   ☐ Reduced Reading/Writing Scores   ☐ No Basic Skills Prerequisite

(Add information at Level I prerequisite)   (College-level Reading and Writing is not required.)

In addition to Basic Skills in Reading/Writing:

Level I (enforced in Banner)

	Course	Grade	Test	Min. Score	Concurrent Enrollment (Can be taken together)	Corequisites (Must be enrolled in this class also during the same semester)
☐ and ☐ or	ARB 111	C-			☐	
☐ and ☐ or					☐	
☐ and ☐ or					☐	
☐ and ☐ or					☐	

Level II (enforced by instructor on first day of class)

	Course	Grade	Test	Min. Score
☐ and ☐ or				
☐ and ☐ or				

Enrollment restrictions (In addition to prerequisites, if applicable.)

☐ and ☐ or Consent required   ☐ and ☐ or Admission to program required   ☐ and ☐ or Other (please specify):

Program: _____   _____ _____

Please send syllabus for transfer evaluation to:
Conditionally approved courses are not sent for evaluation.
Insert course number and title you wish the course to transfer as.

☐ E.M.U. as _____   ☐ _____ as _____

☐ U of M as _____   ☐ _____ as _____

☐ M.S.U. _____ as ARB101   ☐ _____ as _____

Student Materials:

List examples of types		Estimated costs
Texts Supplemental reading Supplies Uniforms Equipment Tools Software	1- Wightwick, Jane. Gaafar, Mahmoud *Arabic Verbs and Essentials of Grammar.* McGraw Hill, 2007.	$ 29.95
	2- *Al-Kitaab fii Ta alum al-Arabiyya with DVDs, a Textbook for Beginning Arabic,* by Kristen Brustad, Mahmoud Al-Batal, Abbas Al-Tonsi, part one, second edition. Georgetown University Press, 2006.	$ 54.95
	3- Arabic-English: Hans-Wehr, *A Dictionary of Modern Written Arabic.* Beirut: Librairie du Liban, 1980.	$ 24.95
	4- English-Arabic: Doniach, N. S., ed., *The Concise Oxford English-Arabic Dictionary of Current Usage.* Oxford: Oxford University Press, 1982.	$ 19.95
	5- Paper work, listening and reading materials provided by the instructor.	

Equipment/Facilities: Check all that apply. (All classrooms have overhead projectors and permanent screens.)

Check level <u>only</u> if the specified equipment is needed for <u>all</u> sections of a course.

☐ Level I classroom
  Permanent screen & overhead projector

☐ Level II classroom
  Level I equipment plus TV/VCR

☒ Level III classroom
  Level II equipment plus data projector, computer, faculty workstation

☐ Off-Campus Sites

☐ Testing Center

☐ Computer workstations/lab

☐ ITV

☐ TV/VCR

☐ Data projector/computer

☐ Other _____

Assessment plan:

Learning outcomes to be assessed (list from Page 3)	Assessment tool	When assessment will take place (semester & year)	Course section(s)/other population	Number students to be assessed
1. Comprehend and communicate in Arabic at the elementary level with increased proficiency.	Departmentally developed exam.	Winter 2012 and every three years thereafter	All students enrolled	Approximately 20
2. Express (spoken) information, thoughts and feelings using a variety of verb forms and grammatical structures.	Departmentally developed exam.	Winter 2012 and every three years thereafter	All students enrolled	Approximately 20
3. Express (written) information, thoughts and feelings using a variety of verb forms and grammatical structures.	Departmentally developed exam.	Winter 2012 and every three years thereafter	All students enrolled	Approximately 20
4. Identify and differentiate aspects of the culture in Arabic-speaking countries.	Departmentally developed exam.	Winter 2012 and every three years thereafter	All students enrolled	Approximately 20

Scoring and analysis of assessment:

1. Indicate how the above assessment(s) will be scored and evaluated (e.g. departmentally developed rubric, external evaluation, other). Attach the rubric/scoring guide.

   Departmentally developed scoring guide.

2. Indicate the standard of success to be used for this assessment.

   Seventy percent of students assessed will earn a score of 70% or higher on the exam.

MASTER SYLLABUS

3. Indicate who will score and analyze the data (data must be blind-scored).

   The course instructor will score the exam; full-time instructors will analyze the data and prepare the assessment report.

4. Explain the process for using assessment data to improve the course.

   After verifying the efficacy of the assessment instrument and rubric, we would use the results to focus on weak areas in the curriculum and reevaluate the presentation of course material and/or modify assignments and activities to better help students achieve the course outcomes.