Broadcast, Communication, Visual, Digital & Fine Arts

English as a Second Language (CTESL1)
Certificate

Program Effective Term: **Fall 2022**

This certificate is for international students who would like to prepare for college degree study in the United States. Students experience rigorous English study in grammar, writing, listening/speaking, and reading in order to given them the best possible chances of success in future degree studies.

Program Admission Requirements:
This certificate is open only to international students who speak English as their second language. Students must place into Low-Intermediate to Advanced ESL courses at WCC using the English Placement Test (EPT).

Major/Area Requirements		(24 credits)
ESL 132	Intermediate ESL Grammar*	4
ESL 161	Advanced ESL Grammar*	4
ESL 128	Low Intermediate ESL Reading and Writing*	4
ESL 134	Intermediate ESL Reading*	4
	Students with higher reading levels may substitute ESL 167 and/or ACS 107 and/or ACS 108 to replace ESL 128 and/or ESL 134	
ESL 138 or	Intermediate ESL Writing*	
	Students with higher writing levels may substitute ESL 168	4
ESL 135 or	English Listening, Pronunciation and Conversation (ESL)*	
Elective	Elective(s) to reach 24 total credits may be required	4

Minimum Credits Required for the Program: **24**

Notes:

Students will be placed at appropriate entry-level course based on EPT or regular Accuplacer scores.

Program Information Report

Transfer and University Parallel Programs

If your goal is to continue your education toward a baccalaureate degree, then transfer and university parallel programs is the track for you. Complete the first two years of study in a supportive environment with small classes and personal attention.

Before beginning any transfer program, a student should consult with an academic advisor or counselor to obtain a program articulation agreement or a transfer guide. Early in the program, the student should contact an undergraduate advisor at the transfer college for specific admission and curriculum requirements and, if available, an unofficial transfer-credit evaluation.

Copies of articulation agreements and transfer guides are available in the Counseling Office on the second floor of the Student Center Building. Computers with access to the Internet Web sites of four-year colleges and universities are also available there.

English as a Second Language

This program is for international students preparing for college degree study in the United States.

English as a Second Language (CTESL1)
Certificate
Program Effective Term: Fall 2017

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Program Admission Requirements:
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Major/Area Requirements		(24 credits)
ESL 132	Intermediate ESL Grammar*	4
ESL 161	Advanced ESL Grammar*	4
ESL 128	Low Intermediate ESL Reading and Writing*	4
ESL 134	Intermediate ESL Reading*	4
	Students with higher reading levels may substitute ACS 107 and/or ACS 108 for ESL 128 and/or ESL 134	
ESL 138 or	Intermediate ESL Writing*	
	Students with higher writing levels may substitute ESL 168	4
ESL 135 or	English Listening, Pronunciation and Conversation (ESL)*	
	Students with higher listening/speaking skills may substitute ESL 165; elective to reach 24 total credits may be required	4

Minimum Credits Required for the Program: **24**

Notes:

Students will be placed at appropriate entry-level course based on EPT or regular Accuplacer scores.

PROGRAM CHANGE OR DISCONTINUATION FORM

Program Code: CTESL1 **Program Name: English as a Second Language**   **Effective Term: Fall 2017**

Division Code: H SS **Department:** English/Writing

Directions:

1. Attach the current program listing from the WCC catalog or Web site and indicate any changes to be made.

2. Draw lines through any text that should be deleted and write in additions. Extensive narrative changes can be included on a separate sheet.

3. Check the boxes below for each type of change being proposed. Changes to courses, discontinuing a course, or adding new courses as part of the proposed program change, must be approved separately using a Master Syllabus form, but should be submitted at the same time as the program change form.

Requested Changes:

- ☐ Review
- ☒ Remove course(s): ENG 100 and 111 as substitutes for ESL 138
- ☒ Add course(s): ESL 168 as substitute for ESL 138
- ☐ Program title (title was _____)
- ☐ Description
- ☐ Type of award
- ☐ Advisors
- ☐ Articulation information

- ☒ Program admission requirements
- ☐ Continuing eligibility requirements
- ☐ Program outcomes
- ☐ Accreditation information
- ☐ Discontinuation (attach program discontinuation plan that includes transition of students and timetable for phasing out courses)
- ☒ Other   Footnote

Show all changes on the <u>attached page from the catalog.</u>

Rationale for proposed changes or discontinuation:

We are introducing a new course as a bridge from ESL 138 to ENG 111. This course, ESL 168 Advanced ESL Writing, will be the most appropriate course for advanced ESL writers.

Program admission requirement language and footnote should be changed to reflect the new English Placement Test (EPT) and Accuplacer.

Financial/staffing/equipment/space implications:

List departments that have been consulted regarding their use of this program.

English/Writing

Signatures:

Reviewer	Print Name	Signature	Date
Initiator	Heather Zettelmaier		2/1/17
Department Chair	Carrie Krantz		2/1/17
Division Dean/Administrator	Kris Good		2/1/17
Vice President for Instruction	Kim Hurns		3/7/17
President	Ruth Bellanca		

Do not write in shaded area. Entered in: Banner 3/8/17 mo C&A Database 3/8/17 mo Log File 3/8/17 mo Board Approval NA

Please submit completed form to the Office of Curriculum and Assessment (SC 257).

Done 3/8/17 mo

English as a Second Language (CTESL1)

Certificate   2015 - 2016   2016 - 2017

Description

This certificate is for international students who would like to prepare for college degree study in the United States. Students experience rigorous English study in grammar, writing, listening/speaking, and reading in order to given them the best possible chances of success in future degree studies.

Admissions Requirements

This certificate is open only to international students who speak English as their second language. Students must place into Low-Intermediate to Advanced ESL courses at WCC using the ~~ESL Compass test battery~~ *English Placement Test (EPT).*

Contact Information

Division: Humanities, Social & Behav Sci
Department: English/Writing Dept
Advisors: Heather Zettelmaier

Requirements
(Items marked in orange are available online.)

Major/Area Requirements

Class		Title	Credits
ESL 132		Intermediate ESL Grammar *	4
ESL 161		Advanced ESL Grammar *	4
ESL 128		Low Intermediate ESL Reading and Writing *	4
ESL 134		Intermediate ESL Reading *	4
		Students with higher reading levels may substitute ACS 107 and/or ACS 108 for ESL 128 and/or ESL 134	0
ESL 138	or	Intermediate ESL Writing *	
		Students with higher writing levels may substitute ~~ENG 100 or ENG 111~~ *ESL 168*	4
ESL 135	or	English Listening, Pronunciation and Conversation (ESL) *	
		Students with higher listening/speaking skills may substitute ESL 165; elective to reach 24 total credits may be required	4
Total			**24**
		Total Credits Required:	**24**

Footnotes

*Students will be placed at appropriate entry-level course based on ~~ESL or regular Compass scores.~~ *EPT or Accuplacer scores.*

CTESL1

Transfer and University Parallel Programs

If your goal is to continue your education toward a baccalaureate degree, then transfer and university parallel programs is the track for you. Complete the first two years of study in a supportive environment with small classes and personal attention.

Business (AABAS)
Computer Science: Programming in Java (ASCSPJ) See School of Information Technology
Criminal Justice (AACJ)
Education, Early Childhood (AAECE)
Education, Elementary (AAELEM)
Education, Secondary (AASECO)
Environmental Science (ASENVS)
  1. Environmental Science (ENV1)
  2. Environmental Science and Society (ENV2)
Exercise Science (ASESCI)
General Studies in Math and Natural Sciences (ASGSMS)
Honors in the Liberal Arts (AAHLA)
Human Services (AAHUST)
Information Systems: Programming in C++ (ASISPC) See School of Information Technology
Liberal Arts Transfer (AALAT)
Math and Science (ASMSAS)
  1. Pre-Medicine Concentration (BMED or CMED)
  2. Mathematics Concentration (MATH)
  3. Physics/Pre-Engineering Concentration (PHYS)
  4. Pre-Actuarial Science Concentration (PPAS)
  5. Pre-Pharmacy Concentration (PPHA)
Before beginning any transfer program, a student should consult with an academic advisor or counselor to obtain a program articulation agreement, or a transfer guide. Early in the program, the student should contact an undergraduate advisor at the transfer college for specific admission and curriculum requirements and, if available, an unofficial transfer-credit evaluation.

Copies of articulation agreements and transfer guides are available in the Counseling Office on the second floor of the Student Center Building. Computers with access to the Internet Web sites of four-year colleges and universities are also available there.

English as a Second Language

This program is for international students preparing for college degree study in the United States.

Program Information Report

English as a Second Language (CTESL1)
Certificate
Program Effective Term: Fall 2015

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Program Admission Requirements:
This certificate is open only to international students who speak English as their second language. Students must place into Low-Intermediate to Advanced ESL courses at WCC using the ESL Compass test battery.

Major Requirements		
ESL 132	Intermediate ESL Grammar*	4
ESL 161	Advanced ESL Grammar*	4
ESL 128	Low Intermediate ESL Reading and Writing*	4
ESL 134	Intermediate ESL Reading*	4
	Students with higher reading levels may substitute ACS 107 and/or ACS 108 for ESL 128 and/or ESL 134	
ESL 138 or	Intermediate ESL Writing*	
	Students with higher writing levels may substitute ENG 100 or ENG 111	4
ESL 135 or	English Listening, Pronunciation and Conversation (ESL)*	
	Students with higher listening/speaking skills may substitute ESL 165; elective to reach 24 total credits may be required	4

Minimum Credits Required for the Program: **24**

Notes:

Students will be placed at appropriate entry-level course based on ESL or regular Compass scores.

CTESL1

Transfer and University Parallel Programs

If your goal is to continue your education toward a baccalaureate degree, then transfer and university parallel programs is the track for you. Complete the first two years of study in a supportive environment with small classes and personal attention.

Business (AABAS)
Computer Science: Programming in Java (ASCSPJ) See School of Information Technology
Criminal Justice (AACJ)
Education, Early Childhood (AAECE)
Education, Elementary (AAELEM)
Education, Secondary (AASECO)
Environmental Science (ASENVS)
   1. Environmental Science (ENV1)
   2. Environmental Science and Society (ENV2)
Exercise Science (ASESCI)
General Studies in Math and Natural Sciences (ASGSMS)
Honors in the Liberal Arts (AAHLA)
Human Services (AAHUST)
Information Systems: Programming in C++ (ASISPC) See School of Information Technology
Liberal Arts Transfer (AALAT)
Math and Science (ASMSAS)
   1. Pre-Medicine Concentration (BMED or CMED)
   2. Mathematics Concentration (MATH)
   3. Physics/Pre-Engineering Concentration (PHYS)
   4. Pre-Actuarial Science Concentration (PPAS)
   5. Pre-Pharmacy Concentration (PPHA)
Before beginning any transfer program, a student should consult with an academic advisor or counselor to obtain a program articulation agreement, or a transfer guide. Early in the program, the student should contact an undergraduate advisor at the transfer college for specific admission and curriculum requirements and, if available, an unofficial transfer-credit evaluation.

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Program Information Report

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Program Admission Requirements:
This certificate is open only to international students who speak English as their second language. Students must place into Low-Intermediate to Advanced ESL courses at WCC using the ESL Compass test battery.

Major Requirements		Credit Hours
ESL 132	Intermediate ESL Grammar*	4
ESL 161	Advanced ESL Grammar*	4
ESL 128	Low Intermediate ESL Reading and Writing*	4
ESL 134	Intermediate ESL Reading*	4
	Students with higher reading levels may substitute REA 070, ACS 107 and/or ACS 108 for ESL 128 and/or ESL 134	
ESL 138 or	Intermediate ESL Writing*	
	Students with higher writing levels may substitute ENG 090 or ENG 091	4
ESL 135 or	English Listening, Pronunciation and Conversation (ESL)*	
	Students with higher listening/speaking skills may substitude ESL 165; elective to reach 24 total credits may be required	4

Minimum Credits Required for the Program: 24

Notes:

Students will be placed at appropriate entry-level course based on ESL or regular Compass scores.

PROGRAM PROPOSAL FORM

☐ **Preliminary Approval** – Check here when using this form for preliminary approval of a program proposal, and respond to the items in general terms.

☒ **Final Approval** – Check here when completing this form after the Vice President for Instruction has given preliminary approval to a program proposal. For final approval, complete information must be provided for each item.

Program Name:	English as a Second Language Certificate	**Program Code:**
Division and Department:	English/Writing	~~ESCC~~ *ESL1*
Type of Award:	☐ AA ☐ AS ☐ AAS ☒ Cert. ☐ Adv. Cert. ☐ Post-Assoc. Cert. ☐ Cert. of Comp.	
Effective Term/Year:	Fall 2015	**CIP Code:**
Initiator:	Heather Zettelmaier	*32.0109*

Program Features Program's purpose and its goals. Criteria for entry into the program, along with projected enrollment figures. Connection to other WCC programs, as well as accrediting agencies or professional organizations. Special features of the program.	This certificate is designed for international students whose goal is to obtain a college degree in the United States. The courses in this program offer rigorous English language study to the intermediate-to-advanced English as a Second Language (ESL) student. Students who enroll in this certificate program must take the ESL Compass Reading, Writing, and Listening tests, regardless of whether or not they also submit a TOEFL score. Following the placement test, they must meet with an advisor to determine their coursework. After completing the English as a Second Language Certificate, students may select another area of study at WCC or transfer to another institution.
Need Need for the program with evidence to support the stated need.	The need for this program comes from the requirement for ESL students on F-1 visas to be enrolled in an accredited certificate program. Accreditation can be achieved with a Third Party letter to HLC. The need for this certificate was recognized by the ESL and English/Writing faculty, HSBS Division, and Interim VP of Instruction.

Program Outcomes/Assessment State the knowledge to be gained, skills to be learned, and attitudes to be developed by students in the program. Include assessment methods that will be used to determine the effectiveness of the program.	Outcomes	Assessment method
	1. Write an essay that demonstrates high intermediate organizational skills, development of ideas, and language use.	1. ESL 138, ENG 090 or ENG 091 exit exams
	2. Write sentences and paragraphs using advanced level ESL grammar.	2. ESL 138, ENG 090 or ENG 091 exit exams
	3. Listen to recordings of academic English and respond to global and discrete questions	3. ESL 135 final listening exam
	4. Read at an intermediate or advanced ESL level or higher.	4. exit-level score on ESL Compass Reading or regular Compass Reading

done, 2/9/15 mJ
logged 11/24/14 sj
Office of Curriculum & Assessment

Curriculum	**Grammar Requirements**	
List the courses in the program as they should appear in the catalog. List minimum credits required. Include any notes that should appear below the course list.	ESL 132* Intermediate ESL Grammar	**4 credits**
	ESL 161* Advanced ESL Grammar	**4 credits**

	Reading Requirements:	
	ESL 128* Low Intermediate ESL Reading and Writing	**4 credits**
	ESL 134* Intermediate ESL Reading	**4 credits**
	Notes: students with higher reading levels may substitute REA 070, ACS 107 and/or ACS 108 for ESL 128 and/or ESL 134	

	Writing Requirement:	
	ESL 138* Intermediate ESL Writing	**4 credits**
	or students may substitute ENG 090 or ENG 091	

	Listening/Speaking Requirement:	
	ESL 135* ESL Listening, Pronunciation and Conversation	**4 credits**
	or student may substitute ESL 165	
	Minimum credits: (**24 credits**)	
	*Students will be placed at appropriate entry level course based on ESL or regular Compass Scores.	

Budget		START-UP COSTS	ONGOING COSTS
Specify program costs in the following areas, per academic year:	Faculty	$ 0.	$ 0.
	Training/Travel	.	.
	Materials/Resources	.	.
	Facilities/Equipment	.	.
	Other	.	.
	TOTALS:	$ 0.	$ 0.

| Program Description for Catalog and Web site | This certificate is for international students who would like to prepare for college degree study in the United States. Students experience rigorous English study in grammar, writing, listening/speaking, and reading in order to give them the best possible chances of success in further degree studies.

The program welcomes students who attend WCC on an F-1 (full-time student) visa. The minimum TOEFL scores for F-1 student admission are Writing 10-11 (iBT), Reading 10-11 (iBT), and Listening/Speaking 10-11 (iBT) or the MELAB equivalents. |
|---|---|
| Program Information | **Accreditation/Licensure –** to be sought with a Third Party letter to HLC by Julie Morrison

Advisors – Heather Zettelmaier

Advisory Committee - None

Admission requirements – This certificate is open only to international students who speak English as their second language. Students must place into Low- |
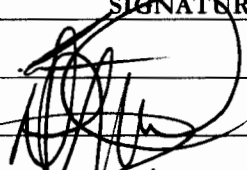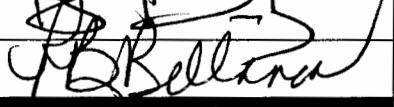
| | Intermediate to Advanced ESL courses at WCC using the ESL Compass test battery.

For students in this program seeking an F-1 visa, the minimum iBT TOEFL scores required for F-1 student admissions are Writing 10-11, Reading 10-11, and Listening/Speaking 10-11, or the MELAB or TOEFL PBT equivalents. (iBT TOEFL scores are from the computerized TOEFL test, the most commonly available test of English as a foreign language.)

Articulation agreements – None

Continuing eligibility requirements – None |
|---|---|

Assessment plan:

Program outcomes to be assessed	Assessment tool	When assessment will take place	Courses/other populations	Number students to be assessed
Write an essay that demonstrates high intermediate organizational skills, development of ideas, and language use.	ESL 138 or ENG 090 or ENG 091 exit exam	Fall 2018	All ESL students enrolled in ESL 138 or ENG 090 or ENG 091	All
Write sentences and paragraphs using college entry-level grammar.	ESL 138 or ENG 090 or ENG 091 exit exam	Fall 2018	All ESL students enrolled in ESL 138 or ENG 090 or ENG 091	All
Read at an intermediate or advanced ESL level or higher.	ESL Compass or regular Compass Reading test	Fall 2018	All ESL students enrolled in ESL 134 or REA 070 or ACS 107 or ACS 108	All
Listen to recordings of academic English and respond to global and discrete questions.	ESL 135 final listening exam	Fall 2018	All students enrolled in ESL 135	All

Scoring and analysis plan:

1. Indicate how the above assessment(s) will be scored and evaluated (e.g. departmentally-developed rubric, external evaluation, other). Attach the rubric.
    ESL 138 or ENG 090 or ENG 091 exit exam will be scored using a departmentally-developed rubric
    ESL 138 or ENG 090 or ENG 091 exit exam will be scored using the grammar portion of a departmentally-developed rubric
    ESL Compass or regular Compass Reading test are automatically scored using an answer key.
    ESL 135 final listening exam will be scored using a departmentally-developed rubric

2. Indicate the standard of success to be used for this assessment.
    70% of the students will score 70% or higher on the ESL 138/ENG 090/ENG 091 exit exam.
    70% of the students will score at college entry-level reading or higher on the ESL or regular Compass Reading test.
    70% of the students will score 70% or higher on the final listening exam.

3. Indicate who will score and analyze the data.

    English as a Second Language faculty will score and analyze the data.

REVIEWER	PRINT NAME	SIGNATURE	DATE
Department Chair/Area Director	Carrie Krantz		11/24/14
Dean	Dena Blair		11/24/14
Vice President for Instruction ☐ Approved for Development ☐ Final Approval	William Abernethy		1/21/15
President	Rose Bellanca		2/25/15
Board Approval	███████████████		3/24/15