# **HOURS**

## **Hours of Operation**

Monday through Friday 8:00 am to 5:00 pm

Closed weekends and holidays

# UPS SHIPPING & DISCOUNTS

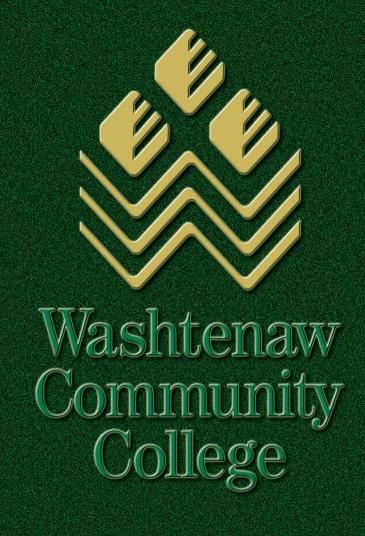
UPS OVERNIGHT — 55% OFF UPS SECOND DAY — 55% OFF GROUND — 25% OFF

Daily pickup time: 12PM

### All UPS Services will be paid in CASH!



Washtenaw Community College WCC Copy Center 4800 East Huron River Drive Location: GM214 (734) 973-3556 (copycenter@wccnet.edu



Copy Center

Information For Faculty

## **FACULTY PRICING**



#### **B&W Copies**

 8.5x11
 0.04 cents per side

 8.5x14
 0.05 cents per side

 11x17
 0.08 cents per side

 12x18
 0.10 cents per side

#### **Color copies**

8.5x11 0.10 cents 1-sided / 0.20 cents 2-sided (no bleeds) On cover stock add 0.06 cents

8.5x14 0.15 cents 1-sided / 0.30 cents 2-sided (no bleeds) On cover stock add 0.08 cents

11x17 0.20 cents 1-sided / 0.40 cents 2-sided

On cover stock add 0.10 cents

On cover stock add 0.12 cents

#### **Paper Pricing**

20# color paper 10% of printing cost

Cover & Index 0.06 cents a sheet + Print

8 ½ x 11

Classic Crest

Avon White 0.03 cents a sheet + Print Resume Paper 0.03 cents a sheet + Print

28/70# Hammermill 0.03 cents a sheet + Print

8 ½ x 11

28/70# Hammermill 0.06 cents a sheet + Print

11 x 17

80# Gloss Text 8.5x11 0.04 cents a sheet + Print

80# Gloss Text 11x17 0.08 cents a sheet + Print

NCR – 2 part 0.06 cents a set white/ yellow

+ Print Cost

NCR – 3 part 0.07 cents a set white/yellow/

pink + Print Cost

8.5x11 Labels 0.20 cents

White 5-up Tabs 0.15 cents each

#### **Finishing**

#### 24-hour turnaround time for Finishing

**Tape bind** 

8 ½ x 11 \$2.50 per book w/clear front

and black back

Sm / Med 0.60 cents

**Coil Bind** 

 $8 \frac{1}{2} \times 11$  \$3.25 per book w/clear front

and black back

Coil (w/out covers) 0.60 cents

Plastic Covers \$1.00 clear & black

per sheet

Machine stapling 0.02 cents a staple Machine Folding 0.02 cents a sheet

Laminate Posters \$2.75 per square foot

8.5x11 Lamination \$1.00 each 11x17 Lamination \$2.00 each

Crease 0.02 cents each

Cuts \$1.00 per cut

per approx 500 sheets of 20#

Pads Glued 0.10 cents per pad
Handwork \$12.50 per hour
Ziploc bags 0.25 cents each

Full Color Posters \$2.25 per square foot

+ EIC time if needed

Laminate and

Mount Posters \$5.50 per square foot

WCC Envelopes 0.10 cents each for print cost

+ cost of envelopes