Students, staff, and faculty are asked to assist in keeping Washtenaw Community College a safe place by being alert to suspicious behavior as well as reporting disruptive behavior and disturbances if they should occur.

In those situations requiring the assistance of Campus Safety you should:

- Remain calm.
- Try to learn the nature of the disturbance.
- Identify who is involved in the disturbance.
- Contact the Campus Safety and Security office by calling 973-3411 or 3411 from a college phone, or by using one of the red emergency phones.
  - Provide as information as you can.
  - Be ready to describe the location of the incident, the number of participants, any weapons involved, physical characteristics and clothing worn by the participants.
- If you feel confident that you can calm the situation yourself, attempt it.

Avoid taking physical action whenever possible.

- Position yourself away from potential harm
- Identify escape routes